

DONOR-ADVISED FUND CHECKLIST

*Please follow the steps below to direct a gift through your donor-advised fund,
a flexible and tax-efficient way to give.*

- Contact your fund administrator to request a distribution or access the distribution form on your administrator's website.**

- Complete your distribution form or give your fund administrator the following info:**
 1. Legal Name: **Endeavor Health Clinical Operations dba NorthShore Hospitals Foundation**
Address: **1001 University Place, Suite 248, Evanston, IL 60201**
Federal Tax ID Number (EIN): **36-2167060**

 2. Checks payable to: **NorthShore Hospitals Foundation**

 3. Instruct your fund administrator to include the following information with the payment:
 - **Donor's name and address**
 - **Gift designation**

 4. Instruct your fund administrator to send the check to:

NorthShore Hospitals Foundation
1001 University Place, Suite 248
Evanston, IL 60201

- Donors, please let our office know to expect your gift:**

Call **224.364.7600** or email us at **philanthropy@northshore.org** to let us know **the amount** of your contribution, **designation** and **the issuing entity**.

QUESTIONS?

Please contact our office at **224.364.7600** or **philanthropy@northshore.org**.

