# NorthShore Hospitals Foundation

Part of **Endeavor Health**.

## **Gift Transfer Instructions for Donors and Brokers**

Gifts of Securities | Mutual Funds | Wire Transfers

#### 1. Gifts of Securities from Your Bank or Broker

We recommend an electronic transfer via the Depository Trust Company (DTC) system.

Give your bank or broker the following information and instructions. **The Northern Trust Company of Chicago (Northern Trust)** handles gifts of securities for NorthShore Hospitals Foundation. *Please provide Northern Trust with the CUSIP number*.

Depository Trust Company
The Northern Trust Company

Trust Department

Donor Name and contact information

Account Name: NorthShore University HealthSystem

Account #: 26-36135 DTC#: 2669 Agent Bank ID: 20290 Tax ID: 36-2167060

Contact Name: Danny Diasio

Dmd9@ntrs.com (312) 444-7525

## 2. Transmitting a Physical Stock Certificate

Please mail the following in two separate envelopes by certified mail:

- Envelope 1: Unsigned stock certificates;
- Envelope 2: Stock bond powers paperwork with donor signature, medallion stamped guaranteed, and Letter of Authorization with donor signature; to:

NorthShore Hospitals Foundation 1001 University Place, Suite 248 Evanston, IL 60201

Required paperwork for submitting certificates includes stock bond powers with an original donor signature that is medallion stamped guaranteed. You can obtain blank powers and the medallion signature guarantee from your bank or broker. (Copies are not accepted.) Also include a letter of authorization signed by the donor stating the stock to be gifted. The stock will be receipted for the mean value as of the date of transfer or date that we receive the paper stock.

#### 3. Mutual Funds Gift Transfers from Your Account Executive

**Northern Trust** opens an account for the receipt of gifts of mutual funds. Ask your account administrator to provide the following information to Northern Trust for transferring these assets:

Mutual Fund Name
CUSIP Number or Ticket Symbol
Number of Shares to be transferred
Name of Custodian/Broker/Bank; Contact name and phone
Account Number where shares are held
Name of Transferring Account Owner (Donor)
Contact Name: Danny Diasio

Dmd9@ntrs.com (312) 444-7525

### 4. Gifts Sent by Wire Transfer

Gifts to NorthShore Hospitals Foundation sent by wire transfer should be directed to **JPMorgan Chase & Co. (JP Morgan Chase)** using the following electronic funds transfer information:

JPMorgan Chase

Account Name: NorthShore University HealthSystem

Account #: 525166770

ABA # (Bank Routing #): 021000021

SWIFT Code: CHASUS33

Donor Name and contact information

Donors, with reference to all gift transfers, please also contact NorthShore Hospitals Foundation, at (224) 364-7600 or at giving@northshore.org to provide your preferred name, the broker's name and phone number, a description of the securities, mutual funds shares or assets to be transferred and importantly, the purpose of the gift.

Tax ID: 36-2167060 | Date of Incorporation: December 4, 1891
NorthShore Hospitals Foundation, Part of Endeavor Health
1001 University Place, Suite 248, Evanston, IL 60201 | 224.364.7600
foundation.northshore.org